

**Minutes of a meeting of the
Joint Strategic Committee
Adur District and Worthing Borough Councils**

Remote Meeting

7 July 2020

Adur District Council:

Carson Albury
Brian Boggis
Emma Evans
David Simmons

Worthing Borough Council:

Edward Crouch
Heather Mercer
Elizabeth Sparkes
Val Turner

*Absent

Other Members Present

Worthing Borough Council:- Councillor Beccy Cooper

Adur District Council:- Councillor Lee Cowen

JSC/19/20-21 Chairman's Announcement

The Chairman advised of a change to the order of the agenda, advising that Item 13 would be considered after Item 3 and that Item 17 would be considered before Item 14.

JSC/20/20-21 Declarations of Interests

There were no declarations of interest.

JSC/21/20-21 Minutes

Resolved that the minutes from the Joint Strategic Committee meeting held on 9 June 2020, be approved as an accurate record and signed by the Chairman.

JSC/22/20-21 Public Question Time

The following question was received from Mr Porteous and read out by the Chairman.

Question: can the Council commit to ensuring a way is found to reopen the Wadurs Community pool (once safe to do) and specifically ensure that the services for users with special needs such as children with disabilities are an integral part of any future operations?

Along with others who teach and work at the Wadurs Community Pool, I am very concerned about the future of the pool and ask that the following be taken into account in your consideration of options for keeping the pool open (as and when coronavirus restrictions allow).

The pool has a special place not just in the local swimming community but also more widely far beyond the town with particular groups with special needs. Amongst these are one-to-one lessons for children with disabilities, through the charity Level Water. Level Water funds one to one lessons for children who would not otherwise be able to learn to swim in conventional classes. As the only pool across a long strip of the South Coast offering such lessons, the pool is one of the busiest Level Water partners and has children coming from as far as Bognor to the West and Eastbourne to the East. In addition, the pool has been a much valued resource for many local schools, schools with special needs, for people referred by their GPs for aqua-therapy, Rookie Life Saving Lessons and much more.

Much of this exceptional community work is little known and goes unnoticed - but would be a severe loss were the pool either to be closed for a prolonged period or taken over without some safeguarding of the breadth of services provided to those most in need.

The Chairman advised that the question would be responded to during the consideration of Item 13.

JSC/23/20-21 Leisure provision in Adur

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 13.

The Committee was informed that following a dialogue with Sport England, a proposal had been received on the 6th July from Adur Community Leisure, setting out an alternative way forward for the leisure facilities in Adur. Officers would now evaluate the proposal giving it full and proper consideration applying due diligence. Therefore, the Committee was advised that it would be inappropriate to discuss the item at this time and that Members would need to find an appropriate route forward to make an informed decision about the proposition.

It was proposed by the Leader of Adur District Council that 'owing to the urgent nature of the decision and the new proposal put forward by ACL, that the Joint Strategic Committee delegate authority to the Leader of Adur District Council, in consultation with the Executive Member for the Environment, for a decision on this item, following a full report and update from Officers outlining the options'.

The proposal was seconded by Cllr David Simmons and unanimously agreed.

Resolved;

That owing to the urgent nature of the decision and the new proposal put forward by ACL, the Joint Strategic Committee delegated authority to the Leader of Adur District Council, in consultation with the Executive Member for the Environment, for a decision on this matter, following a full report and update from Officers outlining the options.

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

In accordance with Section 100B(4) of the Local Government Act 1972, the Chairman used his discretion to accept the following urgent item of business:-

‘Promotion of Economic Recovery and Growth: Pavement Licences’

as the proposed legislation had not been sufficiently advanced to be considered at the time of the agenda publication.

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 4.

The Committee noted that new legislation aimed at promoting economic growth and recovery was expected to be introduced within the coming days. It was likely to include responsibilities for District and Borough Councils in respect of pavement licence applications.

The report briefed the Joint Strategic Committee on the new Executive functions expected and sought delegations to appropriate Officers, to enable them to take required action on behalf of the Councils.

The Committee was informed that the second reading of the Bill in the House of Commons was now expected on the 20th July, not the 6th July as outlined in the report.

A Member questioned whether the Councils had sufficient staff to process applications, who would be responsible for making the decisions regarding licences and would be any consultation regarding a review of fees. Officers advised that they were confident that demand could be met from existing resources and that the Head of Wellbeing would liaise with both the Executive Members for Health & Wellbeing in regards to any changes or reviews of fees. In regards to the determination of applications, the legislation stipulated that if applications were not determined in 7 days, they must be automatically awarded. It was noted that as this was an Executive matter, it had been proposed that the determination of applications be delegated to the Head of Wellbeing.

A Member sought clarification regarding the revocation of a licence should issues arise. Officer confirmed that there were circumstances where the Councils could revoke a licence.

The recommendations were proposed by Councillor Brian Boggis, seconded by Councillor Emma Evans and unanimously approved.

Decision:

Subject to the Business and Planning Bill 2020 being enacted in its current form, or with minor amendments, the Joint Strategic Committee:

- I. noted the contents of the report and the new legal powers and responsibilities upon Adur District Council and Worthing Borough Council, relating to pavement licences;

- II. delegated authority to the Head of Wellbeing, in consultation with the Executive Members for Health and Wellbeing, to adopt a procedure for dealing with applications for pavement licences under the Business and Planning Act 2020, including provisions relating to fees, consultation, local conditions, appeals and enforcement;
- III. delegated authority to the Head of Wellbeing, to determine applications received by either Council, for pavement licences, under the Business and Planning Act 2020.

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

JSC/25/20-21 Covid 19 Response

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 5.

The report provided members of the Committee with an overview of the councils' response to the Covid-19 pandemic, highlighting the key areas of Adur and Worthing Councils 'Response' to support local residents.

A Member asked a question regarding the lessons that had been learned. Officers advised that the community response learning had been invaluable, acknowledged that there were lessons to be learned and that a review would come to the Committee in due course.

A member sought reassurance in relation to the distribution of business support grants. Officers advised that they had exhausted just about every business that could possibly apply. Under the discretionary funding regime, the Councils were working closely with government agencies to make the case for other businesses out there as a number were just under or over the key criteria in the original round of funding.

The Committee welcomed the report and thanked Officers for all of their hard work.

Decision:

That the Joint Strategic Committee noted the key aspects of the councils' response and the ongoing work to support recovery in Adur and Worthing.

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

**JSC/26/20-21 "Platforms for our Places: Going Further" - Progress Report
January to June 2020**

Before the Committee was a report by the Chief Executive, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 6.

Before the Committee was the first 6 monthly report outlining the Councils progress against the commitments set out in “Platforms for our Places : Going Further”.

The Councils had been clear that “Platforms for our Places : Going Further” was an ambitious strategic programme designed to help create the healthy, prosperous and well connected communities that Adur and Worthing Councils residents wished to see.

The impact of Covid-19 and national policy and local needs responding to it, had inevitably had an impact on progress against some of the commitments set out in “Platforms for our Places : Going Further” over the last 6 months. These were specifically identified in the report. In other areas the impact of the pandemic had enabled the Councils to develop things further and faster than might otherwise have been the case.

A sister paper on the agenda was “And then” which set out a series of recovery moves by the Councils to support their communities emerging from the pandemic. They were drawn from “Platforms for our Places : Going Further” and identified a range of areas in which the Councils needed to catalyse or accelerate work for the benefits of their communities.

The Committee acknowledged the breadth of work that had been undertaken in the most challenging of circumstances.

Decision:

The Joint Strategic Committee noted and considered the 6 months progress report on the implementation of “Platforms for our Places : Going Further” over the period January to June 2020 and agreed to refer the report to the Joint Overview and Scrutiny Committee for its consideration.

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

JSC/27/20-21 “And then....” bouncing back in post pandemic Adur and Worthing

Before the Committee was a report by the Chief Executive, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 7.

The report proposed to the Joint Strategic Committee a series of actions, interventions and themes to be rapidly taken forward in the light of the Covid-19 pandemic and its consequences.

A Member highlighted the high likelihood of a second wave and sought clarification about the Councils plans for managing a second lockdown. Officers confirmed that planning for a second wave or range of scenarios was underway, incorporating lessons learned from

the initial response and in relation to homelessness, not being so reliant on a single location.

A Member sought clarification regarding the status of the Council's one stop junctions and internet hubs. Officers confirmed that these had been reopened.

Decision:

The Joint Strategic Committee:-

- (i) considered the "And then" response document, attached as Appendix A, and agreed the themes and actions set out in it as the first stage response document to the pandemic and its consequences for Adur and Worthing;
- (ii) requested at the next 6-monthly review of "Platforms for our Places : Going Further" that specific reference was made to progress against the activities set out in "And then"

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

JSC/28/20-21 Financial Performance 2019/20 - Revenue Outturn

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 8.

The report outlined the revenue financial monitoring position for the end of the 2019/20 financial year for Joint Strategic Committee, Adur District and Worthing Borough Councils. At the time of publication, the Statements of Accounts were completed, with the audit scheduled to commence on 4 August 2020. Any adjustments that emerged as the audit proceeded will be reported to members later in the year.

The final position for the operational services was an underspend in Adur District Council of £154k and an overspend in Worthing Borough Council of £548k. This was a variation to the projections reported at quarter 3 when operational outturns were predicted to be an underspend of £96k in Adur and an overspend in Worthing of £94k (including the revenue contribution to capital). In the last quarter of the year increasing operational budget pressures had been identified in part related to the Covid 19 emergency, particularly in Worthing, and the Corporate Leadership Team were updated.

Overall outturn positions were underspends of £1,259,099 in Adur District Council and £1,144,334 in Worthing Borough Council. After allowance for proposed carry forward of budgets in 2019/20, this represented a 13.6% underspend against the budget for Adur and 7.2% for Worthing.

The table at 4.5 below set out the components contributing to the underspend in 2019/20, with the most significant being lower capital borrowing costs, additional income from commercial property investments and contingency budgets which were not required.

The outturn figures included proposed carry forward requests, detailed in appendix 6, that would need to be met from those underspends which related to committed spend that was now planned for 2020/21: Adur District Council £80,700 and Worthing Borough Council £157,500.

The outcome was higher overall than what was forecast in the quarter 3 monitoring report when net underspends of £887,000 and £1,106,000 were being projected in Adur and Worthing respectively. However, in light of the Covid 19 budget pressures identified elsewhere on the agenda, this was welcome as it would assist the Councils in managing a difficult financial position in 2020/21. The areas that had contributed to the net movement were highlighted in the report and appendix 5(b).

The recommendations in the report were proposed by Councillor Daniel Humphreys, seconded by Councillor Carson Albury and unanimously approved.

Decision:

The Joint Strategic Committee recommended that Adur District Council, at its meeting on 16th July 2020 and Worthing Borough Council at its meeting on 14th July 2020:-

(a) noted the overall final outturn for 2019/20;

(b) approved the net appropriations to General Fund Reserves in the year as detailed in paragraph 6.2 totalling: Adur District Council £1,072,315 Worthing Borough Council £905,486;

(c) agreed the net carry over of revenue budget to 2020/21 funded from reserves as detailed in appendix 6: Adur District Council £80,700 Worthing Borough Council £157,500.

Call In:

There is no call-in for recommendations to meetings of Adur and Worthing Councils.

JSC/29/20-21 Financial Performance 2019/20 - Capital and Projects Outturn

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 9.

The report outlined the financial monitoring position for the end of the 2019/20 financial year for capital schemes included in the capital programmes of the Joint Strategic Committee, Adur District Council and Worthing Borough Council.

Information was also provided in respect of capital receipts for the 2 constituent authorities.

The recommendations in the report were proposed by Councillor Daniel Humphreys, seconded by Councillor Carson Albury and unanimously supported.

Decision:

That the Joint Strategic Committee

- i) noted the outturn position for 2019/20
- ii) recommended that Adur District Council at its Council meeting on 16th July 2020:
 - (a) noted the overall capital final outturn for 2019/20;
 - (b) Agree the net carry over of General Fund Capital underspends for Adur District Council as detailed in paragraphs 5.3;
 - (c) Approve the financing of the Adur District Council 2019/20 Capital Investment Programme, including the use of capital receipts as set out in paragraphs 5.1 and 5.2;
 - (d) Approve the carry forward of Council resources underspends to fund budget pressures and a contingency budget as detailed in paragraph 4.2.2. and summarised in paragraph 5.6.
- iii) recommended that Worthing Borough Council at its Council meeting on 14th July 2020:

Note the overall capital final outturn for 2019/20.

- (b) Agree the net carry over of General Fund Capital underspends for Worthing Borough Council as detailed in paragraph 5.10;
- (c) Approve the financing of the Worthing Borough Council 2019/20 Capital Investment Programme, including the use of capital receipts as set out in paragraphs 5.7 and 5.8;
- (d) Approve the carry forward of Council resources underspends to fund budget pressures as detailed in paragraph 4.2.2. And to fund a contingency budget as detailed in paragraph 5.13 and summarised in paragraph 5.14;
- (e) Approve the use of capital receipts to fund redundancy costs associated with the Environmental Services restructure and the resulting Capital Flexibilities Strategy as detailed in paragraph 5.9.

Call In:

There is no call-in for recommendations to meetings of Adur and Worthing Councils.

JSC/30/20-21 Impact of Covid 19 on the Council's finances - Update on current financial performance and developing a revenue budget for 2021/22

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 10.

The report updated members on the impact of the pandemic on the Council's budgets in the current financial year; and briefed members on the possible impact on future years of

the issues identified and to propose a budget strategy for the development of the 2021/22 budgets.

The Committee welcomed the report and reaffirmed the importance of the Councils supporting their local economies.

The recommendations in the report were proposed by Councillor Daniel Humphreys, seconded by Councillor Emma Evans and were unanimously agreed.

Decision:

The Joint Strategic Committee

- (a) noted the impact of the current emergency on the 2020/21 budget and the actions taken to mitigate the pressures identified;
- (b) noted the report and the outline 5-year forecasts in Appendix 3;
- (c) approved the proposed budget process as set out in section 6 of the report;
- (d) approved a budget of £125,000 to deliver a disposal programme for the two Councils funded from the capital receipts generated utilising the capital flexibility regulations;
- (e) recommended that the Councils approve the Budget Strategy for 2021/22 outlined in Section 9 of the report.

Call In:

The call-in deadline for decisions (a), (b), (c) and (d) will be 5.00pm on 17 July 2020.

There is no call-in for recommendations (e) to meetings of Adur and Worthing Councils.

JSC/31/20-21 Becoming financially sustainable - Capital Strategy 2021/24

Before the Committee was a report by the Director for Digital & Resources, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 11.

The report sought the approval of the Council's Capital Strategy for 2021/24.

The Strategy outlined the Council's approach to capital investment and how the Councils ensured that capital investment was directed to the Council's Priorities. It also set out the basis for prioritisation of capital bids included in the 3 Year Capital Investment Programme and the monitoring of the programme.

The recommendation in the report was proposed by Councillor Daniel Humphreys, seconded by Councillor Elizabeth Sparkes and unanimously approved.

Decision:

The Joint Strategic Committee recommended to Adur and Worthing Councils that the Capital Strategy 2021/24 be approved.

Call In:

There is no call-in for recommendations to meetings of Adur and Worthing Councils.

JSC/32/20-21 Regulating wisely: the new and updated Adur and Worthing Public Health & Regulation Enforcement Policy

Before the Committee was a report by the Director for Communities, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 12.

The report introduced the updated Enforcement Policy for the Public Health and Regulation Team. The purpose was to provide a regulatory framework to improve the health, safety and wellbeing of Adur and Worthing businesses, communities and places.

The Committee considered the changes made to the policy, the consultation undertaken and responses received.

The recommendation in the report was proposed by Councillor Daniel Humphreys, seconded by Councillor Val Turner and unanimously approved.

Decision:

The Joint Strategic Committee considered and approved the Public Health & Regulation Team Enforcement Policy for a period of three years, until July 2023.

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

JSC/33/20-21 Acquisition of Industrial Development Site

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 17.

The report sought authority to purchase the approximately 2.5 acre site for the development of new employment floorspace within Worthing.

The Committee was advised that there had been some competition to acquire the site, however, the Councils had identified its potential early on and managed to secure a position on it.

The recommendation in the report was proposed by Councillor Daniel Humphreys, seconded by Councillor Kevin Jenkins and unanimously approved.

Decision:

The Joint Strategic Committee

- I. approved the acquisition of the development site at Southdownview Road for a residual land price of up to £1,800,000;
- II. authorised the Head of Major Projects & Investment to agree detailed terms of the transaction and enter the contract for the purchase subject to satisfactory legal and technical due diligence;
- III. authorised the Head of Major Projects & Investment to undertake procurement and enter into a construction contract subject to a viable business case to deliver the site in consultation with the Executive Member for Resources;
- IV. authorised an overall budget of £5.8m to meet the costs of acquisition and construction to be funded from the Strategic Property Investment Fund.

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

*** At 9.07pm Worthing Councillors Ed Crouch, Kevin Jenkins, Heather Mercer, Elizabeth Sparkes and Val Turner left the meeting in accordance with the Joint Committee Agreement.**

JSC/34/20-21 Partnership Working - Brighton Marina to River Adur Coastal Scheme - Funding

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 14.

Following a report to the Joint Strategic Committee on 3 April 2019, the report updated Members in Adur of the progress made in regards to the partnership working for the coastal defence scheme from Brighton Marina to The River Adur. Those works were now planned for 2030/31.

The report sought continued support for the partnership scheme led by Brighton & Hove City Council and asked the Committee to note the need for provision in the 2030/31 Capital Investment Budget for the project costs estimated at £1.7m

The recommendation in the report was proposed by Councillor Neil Parkin, seconded by Councillor Brian Boggis and unanimously approved.

Decision:

The Joint Strategic Committee

- (i) agreed Adur District Council's continued support to the partnership scheme led by Brighton & Hove City Council; and
- (ii) noted that budget provision would need to be made in the 2030/31 Capital Investment Budget for the project costs estimated at £1.7m for coastal

defence works at Kingston Beach funded by Adur District Council and that a provision of £65,050 would be needed in the revenue budget for the associated debt charges.

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

JSC/35/20-21 Southwick Green

Before the Committee was a report by the Acting Director for Environmental Services, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 15.

The report requested that Adur District Council, as sole trustee of Southwick Green, grant permission for the installation of vehicular exclusion measures via the Joint Strategic Committee under its delegated authority to act.

The Committee was advised that a virement of monies, to fund the immediate installation of gates, bollards and benches in strategic positions around the Green to prevent unauthorised vehicular access, would be required.

The recommendations in the report were proposed by Councillor Neil Parkin, seconded by Councillor Carson Albury and unanimously approved.

Decision:

The Joint Strategic Committee

- I. granted permission to install proposed Southwick Green vehicular exclusion measures;
- II. approved the creation of a budget for these works of £60,000 funded by budget virements;
- III. **recommended** that Adur District Council, as Trustees of Southwick Green, note this resolution of the Joint Strategic Committee, made on behalf of the Trustees.

Call In:

The call-in deadline for decisions (i) and (ii) will be 5.00pm on 17 July 2020.

There is no call-in for recommendations (iii) to meetings of Adur and Worthing Councils.

JSC/36/20-21 Shoreham Beach Neighbourhood Forum

Before the Committee was a report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 16.

The Shoreham Beach Neighbourhood Forum was designated on 20 November 2014, as the qualifying body to progress the Shoreham Beach Neighbourhood Plan. The Forum

had a 5 year life, which expired in November 2019. The Shoreham Beach Neighbourhood Forum had since reapplied for designation and the Council had undertaken the necessary consultation with the local community.

The report considered the representations received and whether to redesignate the Forum for a further 5 years.

It was noted that the application for the designation of the Shoreham Beach Neighbourhood Forum would enable the Forum to continue to prepare the Shoreham Beach Neighbourhood Plan. In line with the Localism Act, the Council had advertised the application for designation and the report set out the results of the consultation and considered the responses received.

Whilst, the consultation exercise had revealed concerns about how the previous Forum had been operated, such matters could not directly impact on any consideration of redesignation. However, Officers would raise the concerns with the Forum and potentially the concerns could be addressed if further requests for funding were submitted by the Forum.

The report recommended that the Forum should be designated in line with the considerations set out in the Localism Act.

If designation was made, no other body or organisation may be designated for this neighbourhood area until that designation expires or is withdrawn.

The Committee raised concerns about the lack of progress made during the past 5 years designation and sought clarification regarding the implications of choosing not to redesignate and the timescales for making a decision. Officers advised that it would be difficult to refuse the application as the statutory criteria had been met but there was scope for the deferral of a decision.

The Committee also gave consideration to the provision of funding by Adur District Council and the level of support provided by the Council's Planning Officers.

Councillor Neil Parkin proposed the following - 'that the item be deferred in order for further information to be brought to a future meeting of the Joint Strategic Committee'. The proposal was seconded by Councillor Angus Dunn and unanimously supported.

Decision:

That the item be deferred in order for further information to be brought to a future meeting of the Joint Strategic Committee

Call In:

The call-in deadline for this decision will be 5.00pm on 17 July 2020.

JSC/37/20-21 Exclusion of the Press and Public

The Committee noted that In the opinion of the Proper Officer the press and public should be excluded from the meeting for consideration of item 20.

Having been proposed by Councillor Daniel Humphreys and seconded by Councillor Emma Evans, the Joint Strategic Committee unanimously

Resolved,

that under Section 100A(4) of the Local Government Act 1972, the public and press be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in the paragraph of Part 3 of Schedule 12A to the Act indicated against the item.

JSC/38/20-21 Western Harbour Arm Flood Defence Scheme

Before the Committee was an exempt report by the Director for the Economy, copies of which had been circulated to all Members and a copy of which is attached to the signed copy of these minutes as Item 20.

The report updated Members on progress with funding, procurement and contract arrangements for the Western Harbour Arm Flood Defence scheme.

The recommendations in the report were proposed by Councillor Angus Dunn, seconded by Councillor Brian Boggis and unanimously approved.

Decision:

That the Joint Strategic Committee

1. recommended that Adur District Council:
 - (a) Approve an overall increase to the budget for the Flood Defence scheme at Western Harbour Arm of £1,140,000. The full cost of the project will be £6.1m;
 - (b) Resource the associated funding shortfall of £1,140,000 as follows:
£427,000 grant from the Shoreham Harbour Regeneration Partnership;
Additional borrowing of £713,000.
2. delegated authority to the Head of Major Projects & Investment to:
 - (i) Award, execute and enter into the necessary consultancy and construction contract agreements after carrying out a compliant procurement process, to enable delivery of the Flood Defence scheme subject to the cost being within the total approved budget.
 - (ii) Enter into any statutorily required agreements with West Sussex County Council Highway to enable the construction and formalisation of a S278/38 agreement to enable the adoption of the proposed cycle path by the Highways authority on completion of the construction infrastructure by Adur District Council.
 - (iii) Make formal applications to divert the Public Right of Way at Stowes Hard and Stopping Up Order at the existing adopted highway entrance to Sussex Yacht Club to build the flood wall and to accommodate the new entrance point to Sussex Yacht Club.

- (iii) Enter into an agreement with Sussex Yacht Club for the management and operation of the flood defence gates on terms to be agreed by the Head of Major Projects & Investment in consultation with the Council's Safety and Resilience Manager.
- 3. Requested a progress update on the project to be considered within the next 12 months.

Call In:

The call-in deadline for decisions 2(i) to (iv) and 3 will be 5.00pm on 17 July 2020.

There is no call-in for recommendations 1(a) and 1(b) to meetings of Adur District Council.

The meeting was declared closed by the Chairman at 9.50 pm, it having commenced at 6.30 pm

Chairman